

BUSINESS NO POWER INFORMATION CHECKLIST

Ensure your business is prepared for an electricity outage, whether it be a planned or unplanned one.

Check your terms and conditions with your electricity retailer – it will detail notification periods for planned electricity network outages and any compensation clauses. Consider checking with your insurance provider – how long does power need to be off before the policy covers you?



COMMUNICATION

- Have a good back up plan and ensure your staff know what to do in a power outage.
- Keep a transistor radio handy and store with spare batteries.
- Keep mobile phones charged and have a fully charged battery pack for device charging.

BUSINESS FUNCTIONALITY

- Consider the use of manual eftpos and credit card options.
- Can your site be supplied by a generator? – know your capacity requirements, connection options and generator hire contact details.
- If you have electric gates or doors into your place of work, be prepared by knowing how to manually override it.
- Have back up alternative locations to work from and phone diversions to mobiles contingency in place and when the power comes back on, understand what equipment needs resetting.

WATER, HEAT & LIGHTING

- If your business is based in a rural area, when the power is off, your water pump might not work. To ensure you have adequate supplies, be prepared by storing emergency water supplies for drinking.
- If you don't have access to water in a power outage, keep a bottle of sanitiser handy for bathroom and food handling needs.
- Depending on the time of year, keep blankets/warm clothing handy in case you are left without a heat source.
- Be prepared with battery-operated lighting (where applicable).

PROTECTION

- Consider using a surge protection to protect all appliances within your business, such as computers, to protect the appliances from power interruption.
- If you have a business alarm, consider checking with your commercial alarm provider to ensure you have a backup battery supply during an outage.
- As part of your Health and Safety at work you should already have a First Aid Kit handy along with your accident and incident book.
- Consider if you need a generator. Stuck as to what size meets your requirements? Ask a local electrician to assess and advise you.

24 Hour Fault Line
0800 30 90 80

Learn more
mainpower.co.nz

